HTH Graduate School of EDUCATION

ADMISSIONS GUIDE

EDL EDUCATIONAL LEADERSHIP

MASTER'S & PRELIMINARY
ADMINISTRATIVE SERVICES CREDENTIAL



Fall 2027

Admission Timeline



Rolling Application Deadline	**December through April**
Admission Decisions	**February through May**
Program Launch	**August 2027**

Application Instructions

STEP 1: Application Form

Complete and submit the **HTH GSE Application Profile Form**

This form takes 10-15 minutes to complete, initiates the application process, and collects demographic information.

STEP 2: Supporting Materials

After you submit the profile form, you will receive an email with instructions to access the portal by logging in with your email address, adding supporting materials, and viewing your application status. In the portal, you can update and add to your application until the deadline and review the documents our admissions team has received.

Please submit the following supporting materials via the portal:

1.) **Professional resume**

2.) **Statement of purpose**

Approximately 2 single-spaced pages; 1,000 words maximum
Please use the prompts below to guide a cohesive, essay-style response. We encourage you to weave your reflections across the questions into a thoughtful written narrative that demonstrates your experiences, goals, and interest in the program.

- What draws you to the High Tech High Graduate School of Education, and why is this the right time for you to pursue this program?
- What does "deeper learning" mean to you? Describe a learning experience that you designed and facilitated (for young people or adults) that resulted in transformational learning.
- The EdL Program believes that all children deserve learning experiences that affirm their identities and leverage their backgrounds as assets. As a current or future leader, how will you co-create culturally responsive conditions within your context?

3.) **Self-Recorded Video Interview**
You will record your video with a third-party website (Sparkhire), and you will have access to view the prompts within the portal.

Application Instructions

STEP 3: Letter of Recommendation

One confidential recommendation is required from an administrator, supervisor, or educator who can assess your leadership capacity and commitment to justice and deeper learning.

You will receive an email to forward the request to your recommender of choice, and they will upload it directly into the portal.

STEP 4: Official Transcript (s)

Request that official academic transcripts be sent electronically to **admissions@hthgse.edu**

- Please have your **undergraduate/graduate institution's** registrar's office send official transcripts directly. If you are currently in the process of completing your undergraduate degree, please provide the most recent unofficial transcript.
- If you earned your degree outside the U.S., **World Education Services, Inc.** (WES) or **Educational Perspectives** must evaluate the transcript for equivalence and provide a Course-by-Course Report.
- If you need to send hard copies of your transcript or evaluation, mail them to **HTH Graduate School of Education, ATTN: Admissions, 2150 Cushing Road, San Diego, CA 92106**.

STEP 5: Additional Materials for PASC

1) **Valid CLEAR California Credential**

Please upload a screenshot of your valid California credential from the California Commission on Teacher Credentialing (CTC).

You can locate your credential by searching your name on the CTC website.

2) **Employment Verification**

PPASC candidates must verify at least four years of full-time professional experience. Within two days of starting your application, you will receive a separate email with detailed instructions, including the required documentation and an Employment Verification template.

Admission Requirements



PASC Candidates:

- **Employment History:** Candidates must verify the required full-time credentialed experience. The current requirements specify a minimum of four years for candidates currently employed in an eligible public, nonpublic, or private school setting and a minimum of five years for candidates not currently employed in one of those settings. Verification must be provided on official school or district letterhead and include dates of employment and an authorized signature.

- **Appropriate Prerequisite Credential:** Candidates must hold an appropriate valid clear or life California teaching or services credential, or another qualifying credential/license identified by the program requirements. Candidates must satisfy at least one of the following conditions:

  - Hold a valid clear or life California teaching credential that requires a baccalaureate degree and a program of professional preparation, including student teaching or the equivalent, and holds an English learner authorization; or
  - Hold a valid clear or life California designated subjects teaching credential in adult education, career technical education, vocational education or special subjects, provided the applicant also possesses a baccalaureate degree, and holds an English learner authorization; or
  - Hold a valid clear or life California services credential in pupil personnel services, health services for school nurse, teacher librarian services, or speech-language pathology or clinical or rehabilitative services requiring a baccalaureate degree and a program of professional preparation, including field work or the equivalent; or
  - Hold a valid license to practice occupational therapy issued by the California Board of Occupational Therapy or a valid license to practice physical therapy issued by the Physical Therapy Board of California, provided the applicant also possesses a baccalaureate degree. Please note: Candidates recommended for the preliminary administrative services credential based on an Occupational Therapy or Physical Therapy prerequisite credential will not be authorized to supervise teachers.

- **Basic Skills Requirement:** Candidates must meet California's Basic Skills Requirement through an approved option, which may include a bachelor's degree, qualifying coursework, a combination of coursework and examination, or an approved examination pathway.

- **Active Connection to a TK–12 School:** Candidates must have regular, ongoing access to a TK–12 educational setting where they can apply coursework directly to their professional context.

- **Dispositions Toward Equity Leadership:** Candidates should be self-reflective, growth-oriented, open to feedback, collaborative, passionate about reimagining schools, and committed to bringing an equity lens to their practice.

Note: Applicants for the combined M.Ed. + PASC program must satisfy all requirements above.

Admission Requirements



M.Ed. Candidates:

- For TK-12 educators and leaders, **at least three years prior teaching experience** is strongly preferred
- For educators and leaders working in the education ecosystem (non-profits, start-ups, etc.), at least three years prior work experience designing and facilitating learning is strongly preferred
- Earned BA/BS from a regionally accredited university with a minimum cumulative GPA of 2.0. Applicants with a GPA below 3.0 are encouraged to include an explanation of their academic qualifications within the initial application form.
- The GRE is not required for admission to the HTH GSE
- Candidates must be employed at least part-time in an educational setting, allowing for application of coursework in your work context.
- Self reflective, growth oriented, open to feedback, and brings an unwavering equity lens to practice
- Collaborative, and passionate about reimagining schools

Program Overview

Educational Leadership Pathways			
	PASC only	M.Ed. Only	M.Ed. & PASC
Core Courses (6 weeks)			
Core Values & Foundations	x	x	x
Design for Deeper Learning	x	x	x
Facilitating Adult Learning	x	x	x
Financial Resourcing for Equity	x	x	x
Lead for Liberation	x	x	x
Leading Innovative Schools	x	x	x
Positive School Culture & Law	x	x	x
Pathway Specific Courses (12 weeks)			
CAL APA	x		x
Capstone: Inquiry into Practice I, II & III		x	x
Leadership Fieldwork		x	x
Credits	21	30	36
Duration	10 months	10 or 20 months*	20 months
Tuition	$16,200	$21,000	$25,000

Program Overview

Pathway	Length	Schedule	Tuition / Credits
PASC Only	10 Months	Wednesday 4-6pm (weekly) Thursday 4-6pm (biweekly)	$16,200 (21 CR)
M.Ed. Only	10 Months	Tuesday & Wednesday 4-6pm (weekly)	$21,000 (30 CR)
M.Ed. + PASC	20 Months	Year 1: Wednesday 4-6pm (weekly) Thursday 4-6pm (biweekly) Year 2: Tuesday 4-6pm (weekly)	Year 1: $15,000 (21 CR) Year 2: $10,000 (15 CR)
M.Ed. Only	20 Months	Year 1: Tuesday 4-6pm (biweekly) Wednesday 4-6pm (weekly) Year 2: Tuesday 4-6pm (biweekly)	Year 1: $14,000 (21 CR) Year 2: $7,000 (9 CR)

All pathways include an In-Person Immersion in San Diego each August.
All class times are in Pacific time and subject to change.

Tuition & Financing
Monthly payment plans available over the academic year August-May (10 months).

Federal Student Aid is available to the M.Ed. only and M.Ed. + PASC pathways.

Candidates may also explore the SchoolsFirst Federal Credit Union **Special Curriculum Loan** with full financing available for PASC-only applicants up to full tuition, and partial financing available for other pathways to supplement Federal Student Aid.

We look forward to supporting you on your journey at HTH GSE!

Contact Us

Text

(619) 766-5274

Website

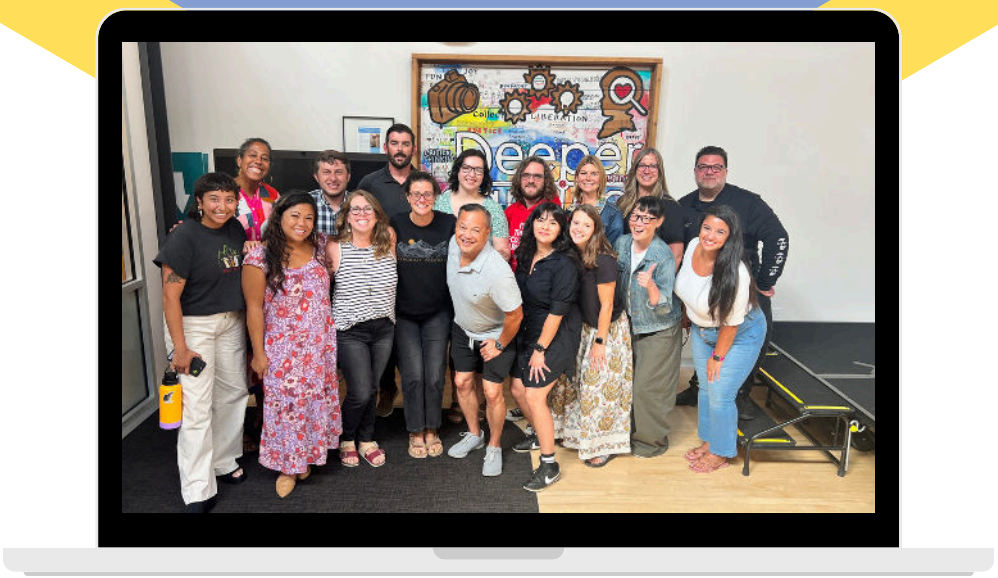
bit.ly/EdLProgramPage

Email

admissions@hthgse.edu

Address

2150 Cushing Road,
San Diego, CA 92106





Brittney Quiñones

Admissions & Outreach Manager
Schedule a time to meet with me via Zoom

Our admissions process is designed to identify candidates whose experiences, qualifications, and aspirations align with the mission of the High Tech High Graduate School of Education. Applications are reviewed holistically, with attention to academic and professional backgrounds, demonstrated commitments, and potential contributions to a collaborative learning community. While applicants may voluntarily provide demographic information for institutional reporting purposes, the admissions committee does not review or evaluate racial or ethnic demographic data as part of the admissions decision-making process. We are excited to learn more about each applicant and look forward to reviewing your application.